

Public Document Pack



NOTICE OF A PUBLIC OPEN FORUM MEETING

A public open forum based on '**Community Safety**' will be held prior to the Area Committee meeting between 5.00pm and 6.00pm at Manorfield Hall, Newhall Road, Leeds.

SOUTH (INNER) AREA COMMITTEE

**Meeting to be held in Manorfield Hall, Newhall Road, Leeds, LS10 3RR on
Tuesday, 11th November, 2008 at 6.30 pm (Map attached)**

MEMBERSHIP

Councillors

D Congreve	-	Beeston and Holbeck
A Gabriel	-	Beeston and Holbeck
A Ogilvie	-	Beeston and Holbeck
P Davey	-	City and Hunslet
M Iqbal	-	City and Hunslet
E Nash	-	City and Hunslet
J Blake	-	Middleton Park
D Coupar	-	Middleton Park
G Driver	-	Middleton Park

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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded.)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on this agenda.</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 18TH SEPTEMBER AND 8TH OCTOBER 2008</p> <p>To confirm as a correct record the minutes of the meeting held on 18th September 2008 and the Special meeting on 8th October 2008.</p>	1 - 10
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	

Item No	Ward	Item Not Open		Page No
8	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>COMMUNITY ENGAGEMENT PLAN</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods, which outlines the community engagement plan for the inner south area of Leeds.</p> <p>(Executive Function) (5 mins presentation / 10 mins discussion)</p>	11 - 20
9	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>I LOVE SOUTH LEEDS FESTIVAL - OPTIONS FOR THE FUTURE</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods, which presents options for organising the I Love South Leeds Festival 2009.</p> <p>(Executive Function) (5 mins presentation / 10 mins discussion)</p>	21 - 28
10	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>INNER SOUTH AREA COMMITTEE WELL-BEING BUDGET REPORT</p> <p>To receive a report from the Director of Environment and Neighbourhoods, which updates Members on both the capital and revenue elements of the Committee's Well-being budget, advises Members of the Small Grants approved since the last meeting and invites Members to determine the capital and revenue proposals detailed within the report.</p> <p>(Executive Function) (10 mins presentation / 10 mins discussion)</p>	29 - 50
11	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>AREA MANAGER'S REPORT</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods, which provides Members with an overview of the range of activities currently taking place within the Inner South area of Leeds.</p> <p>(Executive Function) (5 mins presentation / 10 mins discussion)</p>	51 - 58

Item No	Ward	Item Not Open		Page No
12			<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>Wednesday 17th December 2008 at 6.30 pm (Beeston and Holbeck Ward) Beeston Primary School, Town Street, Leeds, LS11 8PN</p> <p>Wednesday 11th February 2009 at 6.30 pm (City and Hunslet Ward) Civic Hall, Leeds, LS1 1UR</p> <p>Thursday 2nd April 2009 at 6.30 pm (Middleton Park Ward) Belle Isle Family Centre, Belle Isle Road, Leeds, LS10 3PG</p> <p>MAP OF TODAY'S VENUE</p> <p>Manorfield Hall, Newhall Road, Leeds, LS10 3RR</p>	

Agenda Item 6

SOUTH (INNER) AREA COMMITTEE

THURSDAY, 18TH SEPTEMBER, 2008

PRESENT: Councillor A Gabriel in the Chair

Councillors J Blake, D Congreve,
D Coupar, G Driver, M Iqbal, E Nash and
A Ogilvie

18 Chair's Opening Remarks

The Chair welcomed all in attendance to the September meeting of the South (Inner) Area Committee.

19 Declarations of Interest

Councillors Driver and Gabriel declared a personal interest in agenda item 8, Future Secondary School Provision Proposal for South Leeds High School, in their capacity as Governor's at South Leeds High School. Councillors Congreve, Coupar, Iqbal and Ogilvie also declared a personal interest in this item as Governor's at various local schools and colleges (Minute No. 24 refers).

Councillors Blake and Gabriel declared a personal interest in agenda item 11, I Love South Leeds Festival, due to being Members of South Leeds Health for All (Minute No. 28 refers).

Councillors Blake and Gabriel also declared an interest in agenda item 12, Inner South Area Committee Well-being Budget Report (6.1, 6.3 and 7.2 of the report), as Members of South Leeds Health for All. On the basis that their interest was prejudicial, both Members withdrew from the meeting and did not vote (Minute No. 25 refers).

20 Apologies for Absence

An apology for absence was submitted by Councillor Davey.

21 Minutes - 24th June 2008

RESOLVED – That the minutes of the meeting held on 24th June, 2008 be confirmed as a correct record.

22 Matters Arising

The Area Manager referred to Minute No. 11, Local Authority Appointments to Outside Bodies. It was reported that a vacancy had occurred on Holbeck Elderly Aid, due to the pressure of work on local Councillors. Members noted the opportunity to consider appointing a representative in 2009/10.

23 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

A representative of Vera Media and LeedselevenFM attended the meeting and reported on some of the recent events that had taken place. A CD of one of the programme's was also provided to the Area Committee.

A local resident reported that a campaign had been launched to save South Leeds Sports Centre. A meeting against the closure was taking place at the Sports Centre on Saturday, 27th September 2008 at 10.00am. One Member pointed out that there was also uncertainty regarding the future of Middleton Sports Centre. The Chair reported that a special meeting of the South (Inner) Area Committee, to discuss the future provision of leisure facilities in south Leeds, was taking place on Wednesday 8th October (venue to be confirmed).

24 Future Secondary School Provision Proposal for South Leeds High School

The Chief Executive of Education Leeds submitted a report, which provided the Area Committee with information on public consultation in relation to future secondary school provision at South Leeds High School.

Appended to the report was a copy of the public consultation document, which outlined the proposal to close South Leeds High School and replace it with an academy on the same site.

The following officers attended the meeting:-

- Patrick Toner, Education Leeds, Director of Organisational Improvement;
- Lesley Savage, Education Leeds, Senior Planning and Bids Manager;

Paul Edwards and Ian Garforth of the Schools Partnership Trust were also in attendance.

Patrick Toner, Director of Organisational Improvement, reported that the formal consultation on future provision at South Leeds High School had commenced on 8th September, 2008 and was due to finish on 17th October, 2008. Formal responses to the consultation were invited. The Committee was informed that a meeting with the governing body at South Leeds High School had taken place. It was advised that ward members would be regularly involved. It was reported that a final decision on the proposal would be made by Executive Board in December, 2008.

In brief summary, the main highlighted points were:-

- The Committee considered the work of the School Partnership Trust.
- There was concern that some people were not aware of the consultation exercise.
- The Committee was informed that all feeder primary schools, head-teachers and parents had been consulted. Information was also provided on the Council and Education Leeds website.
- It was advised that further consultation with South Leeds High School was taking place on Thursday 25th September, 2008 at 4.00pm.
- Members requested a total of three additional public consultation meetings (one in each South (Inner) ward).

RESOLVED –

- (1) That the report and information appended to the report be noted; and
- (2) That a total of three additional public consultation meetings take place (one in each South (Inner) ward).

(Councillor Iqbal left the meeting at 7.35 pm during the consideration of this item).

25 Inner South Area Committee Well-being Budget Report

The Director of Environment and Neighbourhoods submitted a report, which updated Members on both the capital and revenue elements of the Committee's Well-being budget, advised the Committee of the Small Grants approved since the last meeting and invited Members to determine the capital and revenue proposals, as detailed within the report.

Following a brief discussion relating to the proposals for Well-being funding, which had been submitted to the meeting for determination, it was

RESOLVED –

- (a) That the report and information appended to the report, which includes the available balance of the Area Committee's revenue and capital Well-being budgets, be noted;
- (b) That the Small Grant proposals approved since the last meeting of the Area Committee, be noted;
- (c) That the following decisions be made in relation to the Well-being funding proposals, which had been submitted for determination at the meeting:-

- South Leeds Health For All – South Leeds Information Project – **£9,000 (£4,500 from 2008/09 Revenue Budget) – Approved;**
- Beeston Hill United Free Church – Redevelopment of Beeston Hill United Free Church Site (Malvern Road) – **£4,800 (2008/09 Revenue Budget) – Approved;**
- South Leeds Health For All – Former Beeston Library – **£10,000 (2008/09 Revenue Budget) – Approved;**

Draft minutes to be approved at the meeting
to be held on Wednesday, 8th October, 2008

- Vera Media – Leeds Eleven FM – Community Radio Station – **£15,000 (2008/09 Capital Budget) – Approved, subject to all other match funding being secured before payment;**
- South Leeds Health For All – Former Beeston Library – **£18,000 (2008/09 Capital Budget) – Approved; and**
- Groundwork – St Luke’s Multi-Use Games Area and Landscaping – **£10,000 (2008/09 Capital Budget) – Approved, subject to all other match funding being secured before payment.**

N.B. In the absence of Councillor Gabriel, who had declared a prejudicial interest and left the room, Councillor Coupar assumed the Chair for well-being budget proposals considered under 6.1, 6.3 and 7.2 to the report.

(Councillors Blake and Coupar left at 7.50 pm at the conclusion of this item).

26 Area Committee Roles for 2008/09

The Director of Environment and Neighbourhoods submitted a written report, which provided the Area Committee with details of the area function schedules and roles for 2008/09.

The following information was appended to the report:-

- Executive Board report – Area Committee Roles 2008/09;
- Area Committee Roles for 2008/09 – Area Functions; and
- Area Committee Roles for 2008/09 – Other Roles.

Dave Richmond, Area Manager, presented the report and responded to Members’ questions and comments.

The Area Manager advised that Members would receive regular reports from Chief Officers in relation to the extended roles.

Members considered reference to the development and review of local (wedge) Children and Young People’s Plans. Ken Morton, Children’s Services, agreed to report back with further information at a future meeting.

RESOLVED –

- (1) That the report and information appended to the report be noted; and
- (2) That the Area Committee receives further information on the development and review of local (wedge) Children and Young People’s Plans.

27 Inner South Neighbourhood Improvement Plans 2008-2011

The Director of Environment and Neighbourhoods submitted a report, which outlined the process for the development and delivery of Neighbourhood Improvement Plans (NIPs).

Appended to the report was the following information:

Draft minutes to be approved at the meeting
to be held on Wednesday, 8th October, 2008

- Schedule of Inner South Priority Neighbourhoods 2008-2011; and
- Maps illustrating the 12 priority neighbourhoods.

Hannah Rees, Area Management Officer, presented the report and responded to Member's comments.

The Committee was informed that future Neighbourhood Improvement Plans (NIPs) included a standard offer. The offer included, an intensive clean up, and newsletters being distributed to all households in the NIP area on a quarterly basis. Members briefly discussed the list of priority neighbourhoods.

RESOLVED –

- (a) That the report and information appended to the report be noted;
- (b) That the Area Committee nominates a Chair for each of the four Phase 1 NIP Steering Groups as follows:-

- Beeston and Holbeck – Councillor Gabriel;
- City and Hunslet – Councillor Iqbal; and
- Middleton Park – Councillor Coupar.

- (c) That the Area Committee allocates Well-being funding of £5,000 for each of the four NIP areas in 2008/09, giving a total of £20,000 contribution from the 2008/09 Well-being fund allocation.

28 I Love South Leeds Festival 2008 - Evaluation Report

The Director of Environment and Neighbourhoods submitted a report, which provided an evaluation of the I Love South Leeds Festival 2008 and provided a framework to consider the future organisation of the event.

The Area Manager presented the report and the main areas of discussion were:-

- The Area Committee discussed some of the activities that had taken place.
- It was felt that there should be greater focus on bringing local communities together and less emphasis on tournaments and competitions.
- There were lessons to be learnt in terms of organisation. Festival activities should be promoted in the Summer Chill holiday activity booklet.
- Members discussed involving youth organisations to organise future events.

RESOLVED – That consideration of the recommendations contained within the report be deferred to a future meeting of the Area Committee.

29 Income from Advertising on Lamp Posts

Draft minutes to be approved at the meeting
to be held on Wednesday, 8th October, 2008

The Director of Environment and Neighbourhoods submitted a report, which provided the Area Committee with options to determine how income generated from advertising on lamp posts could be allocated to benefit local communities.

The Area Manager presented the report. Following a brief discussion regarding the options available, it was

RESOLVED – That the Area Committee supports the option to ring fence the income received from advertising on street lighting columns to fund the in-bloom groups in the area.

30 Area Manager's Report

The Committee considered a report from the Director of Environment and Neighbourhoods, which updated Members on the work of the Area Management Team since the last meeting.

The Area Manager presented the report. It was reported that the next Intensive Neighbourhood Management (INM) meeting was Tuesday, 23rd September 2008. In relation to Beeston Hill and Holbeck Regeneration, the Chair wished to place on record her thanks to David Horner.

RESOLVED – That the report and information appended to the report be noted.

31 Date, Time and Venue of Next Meeting

It was noted that a special meeting of the South (Inner) Area Committee, to discuss the future provision of leisure facilities in south Leeds, was taking place on Wednesday, 8th October 2008 at 6.30 pm (venue to be confirmed).

(The meeting concluded at 8.35 pm).

SOUTH (INNER) AREA COMMITTEE

WEDNESDAY, 8TH OCTOBER, 2008

PRESENT: Councillor A Gabriel in the Chair

Councillors J Blake, D Congreve,
D Coupar, P Davey, G Driver, M Iqbal and
A Ogilvie

32 Chair's Opening Remarks

The Chair welcomed all in attendance to the Special meeting of the South (Inner) Area Committee. At the invitation of the Chair, Members, officers, local residents and representatives introduced themselves.

33 Declarations of Interest

Councillor Gabriel declared a personal interest in agenda item 6, Consultation on the Draft Vision for Leisure Centres in Leeds, as a user of local leisure centre facilities (Minute No. 35 refers).

A further declaration of interest was made at a later point in the meeting (Minute No. 35 refers).

34 Apologies for Absence

An apology for absence was submitted by Councillor Nash.

35 Consultation on the Draft Vision for Leisure Centres in Leeds

The Director of City Development submitted a report, which provided Members with information in relation to the Draft Vision for Leisure Centres in Leeds. The information was presented to Executive Board on 2nd September, 2008 and was now subject to consultation. As part of the consultation process, Members of this Area Committee were asked to consider the draft proposals presented and provide feedback on the proposals that affected their area.

The following information was appended to the report:-

- Income and Expenditure Report – Leeds City Council Leisure Centres;
- Executive Board report of 2nd September, 2008 – ‘A Draft Vision for Investment in Sport Centres in Leeds and Proposals for Future Provision for Public Consultation’; and
- Letter to stakeholders and feedback form.

The following officers attended the meeting and responded to Members' questions and comments:-

- Martin Farrington, Acting Chief Recreation Officer;
- Caroline Broadbent, Deputy Sports Operation Manager; and
- Nicky Liptrot, Swift Research, Wetherby.

Martin Farrington, Acting Chief Recreation Officer, presented the report and outlined some of the main challenges that the service faced.

These included:-

- The over supply of swimming facilities in Leeds.
- Financial pressures, including staffing costs and rising energy prices.
- The current condition of leisure centres and increased building maintenance costs.
- Concern regarding the location of various leisure centres.

The Area Committee was informed that public consultation was being undertaken and a report back to Executive Board would be submitted in December 2008 with final proposals for consideration.

The main areas of discussion were as follows:-

- Potential issues with concentrating provision at the John Charles Centre and Morley, particularly in terms of accessibility. One local resident pointed out that there were no local buses from Middleton to Morley, midweek after 6.30 pm, and no local buses on a Sunday.
- Local school children would need to be provided with transport to access John Charles. At present, school children were able to walk with teachers to South Leeds Sports Centre and Middleton Leisure Centre.
- Concern regarding how leisure centres were appraised.
- Concern that various groups and organisations had not been consulted. Proposals had not been widely publicised and ward Members had not been provided with an opportunity to inform the public.
- There was concern that timescales for the consultation process were unrealistic. It was noted that the final report would be considered by Executive Board on 3rd December, 2008.
- Concern that relevant officers were not in attendance at the consultation workshops and consultants were unable to answer specific questions. It was also felt that the feedback form could have been phrased better.
- It was pointed out that South Leeds Sports Centre was located in the middle of the Beeston Hill and Holbeck regeneration area. The loss of this amenity would have a negative effect on some of the new regeneration developments, for example, Tiger 11. In addition, part of the attraction for new businesses to locate in the former Hillside Primary School building, was the location of the leisure centre near-by. The same principle applied to the redevelopment of Shaftsbury House into the Greenhouse housing development. The Area Committee was

concerned that the loss of the leisure centre was reducing service provision and making the area less attractive for new and existing residents. It was agreed that Martin Farrington, Acting Chief Recreation Officer, would consult with the Middleton Regeneration Board and the Beeston Hill and Holbeck Regeneration Partnership Board on this issue.

- Members, local residents and representatives emphasised the importance of retaining Middleton Leisure Centre, particularly in terms of serving the needs of the local community. One Member highlighted that Middleton Leisure Centre was located on a main bus route.
- Reference was made to the housing estate development at Sharp Lane, which it was commented would bring an additional few thousand residents to the area in a few years time.
- It was felt that current provision at South Leeds Sports Centre and Middleton Leisure Centre was fit for purpose and met local needs.
- There was concern that provision at John Charles Sports Centre was unsuitable for a variety of different groups. Members were particularly concerned that many local people did not enjoy the competitive element at John Charles Sports Centre, and were not prepared to use it.
- Transferring provision would have a negative effect on the environment as local people would have further to travel.
- Marketing and publicity was an issue. It was felt that more could be done to promote the leisure centres and raise awareness.
- There was concern that the report did not refer to any specific implications for narrowing the gap, equality and diversity and community cohesion.
- Members discussed the increase in people using South Leeds Sports Centre, since its re-opening last year.

RESOLVED –

- (1) That the proposals for consultation on the draft vision for the Council's Leisure Centres in the inner south area of Leeds be noted; and
- (2) That feedback and comments arising from the South Inner Area Committee on the proposals and information contained within the report and appendices, be included in the overall consultation and reported back to the Executive Board in December 2008.

(Councillor Congreve declared a personal interest in this item as a user of local leisure centre facilities).

(Councillor Ogilvie joined the meeting at 6.54 pm, during the consideration of this item).

36 Date, Time and Venue of Next Meeting

Tuesday 11th November, 2008 at 6.30 pm
(Middleton Park Ward)
Manorfield Hall, Newhall Road, Leeds, LS10 3RR

Draft minutes to be approved at the meeting
to be held on Tuesday, 11th November, 2008

(The meeting concluded at 8.27pm).



Report of the Director of Environment & Neighbourhoods Directorate

Inner South Area Committee

Date: 11th November 2008

Subject: Community engagement plan

<p>Electoral Wards Affected:</p> <p>Beeston & Holbeck City & Hunslet Middleton Park</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report outlines a community engagement plan for the Area Committee and describes how this will increase the number of people involved in, and who feel they have an influence over local decision making. It presents a timetable of events for members consideration and includes information on different styles that could be used to organise the events.

1.0 Purpose Of This Report

1.1 The purpose of this report is to present a community engagement plan for the Area Committee which will enable the Committee to increase the number of local people involved in, and who feel they have influence over local decision making.

2.0 Background Information

- 2.1 In November 2007 the Executive Board agreed an increase in the responsibilities of area committees. This included community engagement.
- 2.2 At the same time, the Executive Board agreed to end the district partnership structure, which had previously provided a framework for multi-agency partnership working in the city under Leeds Initiative.
- 2.3 The area committees now have more of a role in overseeing partnership work in their area. The Area Delivery Plans have been changed to reflect this, as they are now linked to the Leeds Strategic Plan and its priorities. The Leeds Strategic Plan

replaces the Vision for Leeds, the Leeds Regeneration Plan and the Council's Corporate Plan.

2.4 Two of the key improvement priorities in the Area Delivery Plan under the Stronger Communities theme are:

'an increase in the number of local people that are empowered to have a greater voice and influence over local decision making and a greater role in public service delivery'.

'an increase in the number of local people engaged in activities to meet community needs and improve the quality of life for local residents'.

3.0 Previous arrangements

3.1 Several community forums have existed in the area for a number of years, supported by Community Planning staff and then the Area Regeneration Team. Community forums can enhance the representative role of local councillors and are a contact point for citizens to express their views and concerns about issues that affect them. They are also a useful link between partner agencies and local people. Many of the forums continue to meet, run by the community themselves.

3.2 However, current thinking suggests that forums are not particularly effective in terms of encouraging wider participation, and therefore provide only a limited and unrepresentative perspective. Attendees are likely to be very small numbers and are therefore unable to represent the views of the whole community. Equally, the meeting set up for forums is not likely to attract many people and it is likely there will be greater interest and participation by devising innovative and even entertaining means of engaging.

4.0 Proposed arrangements

4.1 For residents to feel they are involved in local decision making and promote Members as community champions, the Area Committee needs to take a central role in the community engagement process.

4.2 Area Committees can influence and change service delivery on behalf of residents through their Area Delivery Plan (ADP). The ADP identifies local priorities and issues and develops actions or changes mainstream service delivery to respond to them. Council service departments now have a duty to consult with Area Committees when developing their annual service plans – and the issues identified in the ADP can be used as the main tool for informing service planning.

4.3 The Area Committee has agreed to hold two community engagement events per ward per year. It is proposed these form the central focus of the Area Committee's community engagement plan.

4.4 It is proposed the events should focus on innovative ways to involve local people in identifying the priorities for next year's ADP. The style of event in each ward can be agreed locally through ward member meetings. Appendix 1 gives a comprehensive description of various different ways of engaging with residents.

- 4.5 An indicative timetable is suggested below. Final dates will be locally determined in consultation with local ward members;
- **Autumn.** Engagement activities should be an integral part of the service planning process so that results can be fed directly into decisions about service provision. This event will provide an opportunity for local residents to identify local priorities and help shape the Area Delivery Plan. By defining issues and solving problems together, the public and local services can target resources where they are most needed. This helps the Area Committee to provide services that are more responsive to the needs of local communities.
 - **Summer.** This event can be an opportunity for a summer festival style event. It will provide an opportunity for the Area Committee to feedback to residents what it has done with the information they provided at the first event, and celebrate what progress has been made over the year around achieving the ADP.
- 4.6 It is also proposed to hold one celebration event, hosted by the Area Committee as a way of celebrating the positive contribution voluntary organisations make to inner south Leeds. Both in terms of the support and networks they offer to residents, and also the service delivery contribution they make in the area.
- 4.7 **Because we are already half way through the year, it is proposed to hold the service planning events in spring 2009. This will still enable resident's views to influence the ADP for 2009/10, but may mean we don't have as much progress to report back at the summer event as we would do in future years.**
- 4.8 Appendix 1 provides detailed information on the different types of engagement event that members might wish to use for their ward events. Officers will talk members through these choices at ward member meetings to aid members in deciding what format would best suit their particular ward, and in some wards these discussions have already begun to take place.
- 4.9 Publicity for the events will be key. A comprehensive publicity plan will be prepared for each event and ward members will be consulted as part of this process. Effective publicity can be costly. The Area Committee is requested to approve a top up to the community engagement and consultation fund to enable us to effectively publicise these future events and for running them. The specific funding request is referred to in the Well-Being Fund report being presented to this meeting.

4.10 **Ward Based Activities**

Following discussions with Ward Members, the format of some of the community engagement events have already been agreed and others are in the proposal stage. The section below outlines various ideas on community engagement activities in each ward:-

- **Beeston & Holbeck** – it has been agreed that the format of community engagement activities will be Planning for Real style events, where members of community can come and highlight key issues such as anti-social behaviour, environmental problems, etc. and suggest solutions. The information gathered at this event will be used to inform the development of the Area Delivery Plan. Proposed dates and locations for these activities are:-

Wednesday 25th March, Cottingley Primary School. Two sessions 3pm – 4.30pm and 5.30pm – 7.30pm

Saturday 16th May, Beeston St Mary's. One session 11am – 3pm

- **City & Hunslet** – A proposal for community engagement in this area is to target people living in the city centre, as we haven't engaged with these residents before. The aim of this activity would be to let people know what is happening in the other Inner South communities around the city centre and provide information on key issues that could affect city centre residents – for example, flooding, for those people who live by the River Aire and Leeds / Liverpool Canal. It is suggested that the event should take place in April at the Royal Armouries.
- **Middleton Park** – A celebration event is to be organised to recognise the work of Middleton Community Group and say thank you to all the group members for their work in the Central Middleton estate. It is suggested that this event will also provide the opportunity to consult with community members around the issues in their locality to inform the development of the Area Delivery Plan. It is proposed that this event will take place in February, possibly on the 14th.

All sessions will also have a market place type set up to them as well, with various agencies attending to provide information and advice to people attending the sessions.

5.0 Other aspects of community engagement

- 5.1 We recognise ward wide events are unlikely to engage everyone across an area. People have different lifestyles and different preferences for how they want to interact with the Council.
- 5.2 The Area Committee recently agreed to support the South Leeds Free Press through Well-Being funding. South Leeds Health For All produce this newspaper which is professionally prepared, written by journalists and with a distribution of 25,000 copies per run. This presents an opportunity for the Area Committee to publicise the community engagement events, and also use the paper as an engagement tool itself.
- 5.3 The Council has recently launched 'Talking Point' which is an online consultation portal. It contains details of all consultation Council departments are undertaking. It will in the future have the ability to be used as a consultation website, so that residents can leave comments online. At the moment it provides details of what is being consulted on, and how to take part. It also has a section where residents can find out the results of consultation and hopefully see how we have improved services as a result. The Area Committee could take advantage of this technology as a further way of consulting with residents of inner south Leeds who may not be able to attend an event, but want to leave their views.
- 5.4 As part of the Neighbourhood Improvement Plan (NIP) process, all households in the NIP area are sent a 'Big Issues, Big Ideas' questionnaire with freepost to return their comments to the Area Management Team. The responses are used to develop the NIP action plan – which in turn is an action in the Area Delivery Plan and so can be seen as another effective method of involving local people in how services are delivered in their area.

6.0 Other departments / agencies consultation activities

- 6.1 Council departments and other agencies will be required to consult with residents in the locality, and it is important that this is recognised and linked in with the Area Committee's community engagement plan. The report already refers to the 'Talking Point' website which will list all Council consultation.
- 6.2 As part of the community engagement plan we will keep a list of area based consultation activities other agencies are carrying out, and where possible and appropriate, try and link these in with any community engagement events being organised by Area Management. This list will also be useful for informing members and community groups in the area as a source of publicity for the departments.

7.0 Implications For Council Policy and Governance

- 7.1 There are no direct implications associated with Council Policy and Governance as a result of this report.

8.0 Legal and Resource Implications

- 8.1 There are no direct legal implications associated with this report.

9.0 Recommendations

- 9.1 The Area Committee is requested to:
- a) Note the contents of this report
 - b) approve the community engagement plan for 2008/09

Background papers

None

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Tools for engaging citizens

There are numerous “ tools ” or methods that can be used to engage with communities. A list of these is given below, with a summary of why and how they should be used, associated advantages and disadvantages, and also any local examples. This list is intended as an initial guide and is by no means exhaustive or prescriptive.

Tool	Objective	Purpose	Advantage	Disadvantage	Example
Publicity – newsletters	Information -giving	To provide information specific to an organisation or neighbourhood initiative	<ul style="list-style-type: none"> • Potential for regular updates • Can reach a wide audience depending on coverage and readership 	<ul style="list-style-type: none"> • Can be costly and time consuming to produce and distribute • Often perceived as junk mail • Not always read/seen by target audience 	<ul style="list-style-type: none"> • South Leeds Free Press • About Leeds
Consultation documents	Information-giving/Consultation	To provide information and can also be used to gather views by including a response slip	<ul style="list-style-type: none"> • Good starting point for consultation • Makes the view of the organisation clear 	<ul style="list-style-type: none"> • Can be costly to produce and circulate • May not be read by many • Needs to be produced in many different formats to be accessible 	<ul style="list-style-type: none"> • Development dept – Statement of community involvement
Exhibitions, road-shows, open- days	Information-giving/Consultation	Used to provide information and to obtain views on specific projects or services	<ul style="list-style-type: none"> • Effective in publicising services/ organisations • Can give the public longer to comment on issues 	<ul style="list-style-type: none"> • Groups who are reached are dependant on location and timing of road show, exhibition etc • Likely to obtain views 	<ul style="list-style-type: none"> • South Leeds Sports Centre consultation workshop

APPENDIX 1

					of a small number of people who are not representative of the target population	<ul style="list-style-type: none"> • Can be costly • Difficult to ensure representativeness • Many maps may be required if consultation is to be far reaching 	<ul style="list-style-type: none"> • Have held before in south?
Planning for Real	Local involvement	Structured consultation method that uses map of the neighbourhood to ascertain what physical changes people want for their local area	<ul style="list-style-type: none"> • Easy to set up • Entertaining and involves those who wouldn't normally participate • Makes it easy to obtain honest and wide ranging opinions • Can deal with complex issues 	<ul style="list-style-type: none"> • Relatively low cost in time and money • Effective way of gaining information from a lot of people very quickly • Analysis can be relatively straightforward for someone with the relevant skills 	<ul style="list-style-type: none"> • Open-ended questions can be difficult to analyse • Can yield a low response so requires a large sample • Difficult to engage with hard to reach groups • Cannot always control how different people interpret questions 	<ul style="list-style-type: none"> • Big Issues, Big Ideas questionnaire sent out as part of NIP consultation process 	
Self-completion questionnaires/surveys	Consultation	Market research exercise. Can be used to gather views, opinions and to measure attitudes					
Area Committee meetings	Information giving/consultation	Formal public decision –making. Public may attend and be permitted to speak.	<ul style="list-style-type: none"> • Provides a formal structure for decision making 		<ul style="list-style-type: none"> • Limited public involvement 	<ul style="list-style-type: none"> • Area Committee meetings 	
Forums	Consultation/Local	Structured meetings	<ul style="list-style-type: none"> • Regular process of 		<ul style="list-style-type: none"> • Attendees are 	<ul style="list-style-type: none"> • Various 	

APPENDIX 1

Electronic consultation/e-government/Internet/email	involvement	with local residents/interest groups to consult/debate issues of local importance	<p>engagement</p> <ul style="list-style-type: none"> • Useful link between partner agencies and local people • Can be used to seek committed involvement from local people • Relatively cheap • Can be held at times and locations appropriate to target communities 	<p>likely to be small numbers and therefore not represent the views of the whole community</p> <ul style="list-style-type: none"> • Can be dominated by the most vocal • Minutes can be taken • Needs effective management 	
Information giving/Consultation/Local Involvement		Provides information using web technology	<ul style="list-style-type: none"> • Very cheap and quick • Background information can be made readily available • Potentially wide-reaching and likely to be used extensively 	<ul style="list-style-type: none"> • Only available to people who are IT literate and have access to appropriate equipment • Some groups less likely to use PCs and internet therefore unlikely to be able to obtain completely representative views (e.g. elderly, low income) 	<ul style="list-style-type: none"> • Leeds Communities Online • Talking Point

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Report of the Director of Environment & Neighbourhoods Directorate

Inner South Area Committee

Date: 11th November 2008

Subject: I Love South Leeds Festival – options for the future

<p>Electoral Wards Affected:</p> <p>Beeston & Holbeck City & Hunslet Middleton Park</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>
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Executive Summary

The Area Committee received an evaluation of the 2008 I Love South Leeds Festival at the last meeting. The Committee agreed to defer any decision on a potential 2009 Festival to allow more time to consider the different options for delivery. This report provides details of the options and the Area Committee is requested to indicate if they are supportive of any of the options.

1.0 Purpose Of This Report

1.1 The purpose of this report is to present options for organising the I Love South Leeds Festival 2009.

2.0 Background Information

2.1 In 2006, the I Love South Leeds Festival was established. The main aim of the festival is to develop community cohesion, particularly between different ethnic groups, and greater harmony and understanding between people and places, particularly young people over the summer period. The festival is also aimed at celebrating Inner South Leeds communities – what’s great about living here; particularly in its diverse faiths, cultures and history.

2.2 Each year of the festival has provided a variety of different activities – in the first year, a number of activities for young people were facilitated primarily by the Youth Service

and a DAZL dance spectacular was a feature of the festival. In the second year, there were a number of creative arts workshops, art circus roadshows held at community festivals, South Leeds Stars in Their Eyes talent contest and festival grand finale with a DAZL showcase performance. In this third year, three main events were held – Junior Superstar, Turn It Up and the South Leeds Olympics.

- 2.3 South Leeds Health for All (SLHFA) have been commissioned to deliver the festival for the past two years.

3.0 Options for managing the 2009 I Love South Leeds Festival

- 3.1 The Area Committee is requested to consider firstly if it wants to hold a festival at all in 2009. Some of the difficulties encountered during the last two years, described in detail in the previous report have been largely down to recruiting a freelance events organiser. None of the options presented below include this.
- 3.2 The Area Committee is requested to consider the options presented below and advise with which they would like to proceed for organising and managing the 2009 festival.

Option 1

- 3.3 The Area Management Team take on full management responsibility for the festival organisation. This could be managed through the Well-Being funding paying for a part time project officer or admin worker to undertake the majority of the tasks associated with running and organising the festival, under the direction of senior Area Management staff. Alternatively, Trinity and All Saints College have been in contact with the Area Management Team and have offered two student placements for 6 weeks from January –mid February 2009 and mid May to end of June. This will cost nothing and the students could be utilised to organise the festival under the direction of senior Area Management staff.

Option 2

- 3.4 South Leeds Health For All continue to manage the festival as they have done for the past two years. SLHFA have indicated they would be unlikely to employ a freelance worker in the future, and would therefore take on the responsibility for appointing a part time member of staff to co-ordinate the festival, provide management and administration support and oversee the budget for the project. Area Management staff would take a less intensive support role under this option than previous years to allow time to resource new commitments such as arranging the ward wide community engagement events and the Area Committee themed events.

Option 3

- 3.5 Area Management commission different elements of the festival to different organisations to organise and deliver, according to their area of interest. For example an organisation such as Holbeck Music Trust, Soundpeople or Old Chapel Studios may be willing to undertake the music elements of the festival. Area Management could source these different elements out to local organisations where possible to ensure maximum local community benefit from each strand of the festival.

3.6 Under this option, it is suggested a steering group be established made up of the organisations commissioned to manage and deliver the festival, with Area Management and SLHFA input.

4.0 Outline Programme for I Love South Leeds Festival 2009

4.1 The Area Committee is requested to consider the following proposal which outlines the various activities that would form the I Love South Leeds Festival 2009, and indicate if they are supportive of this. Approximate costs are included for the various aspects. For information, appendix 1 shows the breakdown of actual costs for running the festival in 2008.

Proposed Projects:	Approximate Costs:
Management Costs This would vary dependant on which option for management is agreed. £8,000 would cover the cost of employing a project officer / admin officer for 8 months	£8,000
Promotion & Marketing This will cover leaflets, posters (inc. billboard posters), street banners, advertising	£5,000
Junior Superstar To follow same format as 2008 competition – school and community auditions culminating in grand finale.	£8,000
Turn It Up This aspect of the festival would be re-worked to cover a number of music workshops i.e. producing music, DJing, learning how to play instruments, some music journalism where young people could get involved in reviewing performances and an I Love South Leeds music show at Breeze on Tour, where young people play to an audience of local young people.	£12,000
South Leeds Olympics Various sporting activities where young people get the opportunity to take part in a variety of sporting activities such as dance, streetsports (BMX, skateboarding), football, touch rugby, bowls, cricket and dodgeball.	£7,000
Celebrating South Leeds A series of workshops culminating in a number of small community events: Fashion Show – a series of activities where young people can make and design clothes to be shown at a community fashion show Art & Photography – a series of mini art exhibitions across Inner South showing photographs and pieces of art which local people have produced representing how they look at their community A taste of South Leeds – cookery classes where young people can learn to make various cuisines representing different communities from the area	£10,000
TOTAL	£50,000

4.2 Feedback from participants in the 2008 festival indicates less competitive activities and more opportunities for young people from different communities and cultures to experience activities together. The programme outlined above has been developed by talking to staff who are involved with the Friday Night Project at South Leeds

Sports Centre and looking at other activity programmes for young people which have been successful and participants have enjoyed.

- 4.3 In order to make sure venues and dates for events are booked in plenty of time for sufficient advertising to take place, the following timetable and key milestones are suggested for 2009:

Month	Key Activity
January	Project officer / admin officer appointed if this option for managing the festival is chosen. Action plans drawn up and key festival dates and venues decided upon.
February / March / April	Links with youth groups and community organisations. Develop publicity materials for events. Look into sponsorship opportunities for the festival.
May	Publicity for festival via schools / groups / magazines / newspapers / television / radio.
June	Heats for Junior Superstar and grand finale show takes place. Publicity and promotion for all other summer events are distributed.
July / August	Turn It Up / South Leeds Olympics / Celebrate South Leeds take place with showcase event taking place weekend on 22 nd and 23 rd August (week before bank holiday).
September	Evaluation and outcome report to Area Committee.

- 4.4 It is important that the Area Committee make a decision on how they want to proceed at this meeting, so that there is enough time for proper planning and organisation to take place for the 2009 Festival.

5.0 Implications For Council Policy and Governance

- 5.1 There are no direct implications associated with Council Policy and Governance as a result of this report.

6.0 Legal and Resource Implications

- 6.1 There are no direct legal implications associated with this report. The Area Committee may decide to allocate its Area Well Being funding resource the delivery of I Love South Leeds Festival in 2009 and dependant on which option the Committee decides upon, this could have varying levels of resource implications.

7.0 Recommendations

- 7.1 The Area Committee is requested to:
- a) Note the contents of this report
 - b) Indicate which option for managing and delivering the 2009 festival they are supportive of

Background papers – I Love South Leeds Festival 2008 Evaluation report, South (Inner) Area Committee, 18th September 2008

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Appendix 1 Breakdown of final budget costs for I Love South Leeds 2008

FESTIVAL FEATURE	DESCRIPTION	ESTIMATED COST AS PER PROPOSAL TO AREA COMMITTEE 13/12/07	FINAL COST	VARIANCE
I Love South Leeds Festival *Spread Costs*	Festival Co-ordination, South Leeds Health For All admin fee, website, posters and logo design, T Shirts, Banners and feature in South Leeds Free Press	£17,400.00	£16,971.00	£429.00
Junior Superstar	Venue hire for finale and heats, staffing, equipment hire, photographer, logo design and printing of posters / flyers	£5,530.00	£7,427.23	-£1,897.23
Turn It Up!	Prizes for winners, logo design and printing of posters / flyers	£5,530.00	£2,576.88	£2,953.12
South Leeds Olympics	Venue hire, staffing costs, logo design and printing of posters / flyers	£5,540.00	£2,474.50	£3,065.50
TOTAL COST OF FESTIVAL		£34,000.00	£29,449.61	£4,550.39

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Originator: Steve Ross
Tel: 224 3040

Report of the Director of Environments and Neighbourhoods Directorate

To the Inner South Area Committee

Date: Tuesday 11th November 2008

Subject: Area Committee Well Being Budget

Electoral Wards Affected:

Beeston & Holbeck
City & Hunslet
Middleton Park

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

EXECUTIVE SUMMARY

This report provides an update on the Area Committee's Well-Being expenditure. The available balance is stated and the balance if proposals made are approved.

1.0 PURPOSE OF THIS REPORT

The report summarises:

- Small Grant applications which have been approved and any that require determination at this committee meeting.
- An update on both the revenue and capital elements of the Area Committee's budget
- Proposals for the Area Committee to determine

REVENUE WELL BEING BUDGET POSITION FOR 2008/09

2.1 *Allocation for 2008/09*

The allocation to the Inner South Area Committee for 2008/09 is £243,000. This allocation together with the £109,546 brought forward from 2007/08 gives a total budget for 2008/09 of £352,546.

2.2 *The remaining balance*

£258,460 has already been committed for 2008/09; the current outstanding balance yet to be committed from 2008/09 revenue funding is **£94,087**. The position of the revenue Well being as at November for 2008/09 is detailed in appendix 1 which includes updates made since the September Area Committee meeting. Remaining Ward balances are £38,484 for Beeston & Holbeck Ward, £15,558 for City & Hunslet Ward and £40,044 for Middleton Park Ward.

2.3 *Ringfenced well-being budget amounts for 2008/09*

The ringfenced amounts from the revenue Well being budget for 2008/09 are set out in appendix 1. Members are asked to note the following balances remaining on each of the Area Committee's ringfenced budgets for 2008/09 as follows:

- Area Committee small grants (£27,000 ringfenced). Balance remaining: £12,315
- Area Committee Community Skips (£13,500 ringfenced). Balance remaining: £9,555.00.
- Area Committee Communication and Consultation (£6,000 ringfenced). Balance remaining: £2,706.
- Neighbourhood Improvement Plans (£20,000 ringfenced) Balance remaining: £20,000

Although the overall balance for small grants is £12,315 Beeston & Holbeck Ward has an outstanding balance of only £629. A cross-ward approach to this ring fenced budget would allow the balances from the City & Hunslet and Middleton Park Wards to be used for small grants approved for the Beeston & Holbeck Ward. **Members are requested to determine if for the remainder of the current financial year further small grants approved for Beeston & Holbeck Ward can be funded equally from the outstanding balances of the other two Wards.**

The Ward balances are shown at Appendix 2. Further details of expenditure on the ring-fenced budgets are available on request.

2.4 **Members are requested to increase the Communication and Consultation ringfence from the current £6,000 to £12,000.**

The ring fence was agreed at the April meeting of the Area Committee to allow for communications for NIPs etc and for community engagement events. The ring fence was set at a lower level than in previous years (when it had been £7,500) even though a considerable increase in community engagement activity was envisaged. Expenditure has been incurred for NIP newsletters, promotional materials for the Area Committee etc. Running the community engagement events (2 per Ward) will cost more than originally forecast and therefore this increase in the ring fence from £6,000 to £12,000 is requested. The ring fence budget is split equally between the three Inner South Wards.

3.0 CAPITAL WELL BEING BUDGET POSITION FOR 2008/09

3.1 The allocation for the Inner South Area Committee for 2008/09 is £109,400.

£57,875.45 has been brought forward from 2007/08 giving a total budget for 2008/09 of **£167,245.45**. £54,755 has already been committed from the 2008/09 capital budget; the outstanding balance yet to be committed from 2008/09 capital funding is **£112,520.44**. The allocation for 2008/09 has been split equally between the three wards and taking into account the ward balances brought forward from 2007/08 and projects approved for 2008/09, Beeston and Holbeck Ward has a balance of **£33,572.53**; City and Hunslet Ward has a balance of **£55,447.58**; and Middleton Park Ward has a balance of **£23,500.33**. The position of the capital Wellbeing budget as at November for 2008/09 is detailed in Appendix 3.

- 3.2 At the September meeting the Area Committee agreed to provide Vera Media with £15,000 of capital funding towards meeting the capital equipment costs of providing new studios etc for LeedsElevenFM – the community radio station - at Tiger11 (the former Hillside Primary School building). Since that decision, Tiger11 has agreed with Vera Media that Tiger11 will take over the community radio station as a wholly-owned subsidiary. Vera Media will continue to play a key role in directing and supervising the radio station and fund raising for it in the first year with a lesser role in subsequent years. Vera Media has asked if the agreed funding can now be paid to Tiger11. **Members are requested to determine if this change in organisation receiving the funding is acceptable.** If this change of organisation is agreed this would be subject to the original condition of the funding which is that it would be approved in principle but would not be paid until all the funding needed for the project has been secured. Additional conditions would be that the conversion of schoolrooms to form studios etc would be the same as in Vera Media's proposal to the September meeting of the Area Committee and that Tiger11 would demonstrate that it had the capacity to carry forward this capital project but also the capacity to carry forward the programme production and training work of the community radio station.

4.0 SMALL GRANTS UPDATE

- 4.1 Members are asked to note the position of the following applications made to the Area Committee for a small grant. The applications were submitted to the Area Management office in between Area Committee meetings. The applications were processed in the usual way by seeking approval or not from all Elected Members of the Area Committee.

The position below is correct at the time of writing and excludes any applications which had been received after this report had been written or were received prior to the report being written but which had not been assessed by officers as yet before being circulated to Elected Members.

Small Grants: position since last area committee				
Project title	Organisation	Ward(s) affected	Amount	Approved or awaiting to be determined
Beeston Community Forum	Beeston Community Forum	B&H	£300	Approved
City Tots Toddlers Group	City Tots Toddlers Group	B&H	£500	Approved
Junior Football Teams	Beeston Juniors Football Club	All Inner	£1,000	Approved
Inner South Bulb Bonanza	Groundwork Leeds	All Inner	£250	Approved

5.0 LIST OF WELL BEING PROPOSALS FOR AREA COMMITTEE DETERMINATION

5.1 Below is a list of the proposals to this meeting for the 2008/09 revenue budget (a summary of each proposal is in the main body of this report with appendices 5 onwards providing more detail). (See elsewhere on the agenda for the proposal for I Love South Leeds Festival 2009).

Project Title	Organisation (proposed to be commissioned)	Total proposal from Revenue £	Total proposed revenue spend in 2008/09 £	Proposed revenue spend in 2008/09 by Ward		
				B&H £	C&H £	MP £
Communications and community engagement (increase) (See paragraph 2.4 above)	Area Management Team	6,000	6,000	2,000	2,000	2,000
Participatory Budgeting - Middleton	Area Management Team	10,700	700			700
I Love South Leeds Festival 2009	Area Management Team	50,000	10,000	3,334	3,333	3,333
Totals		66,700	16,700	5,334	5,333	6,033
Current remaining balance				38,484	15,558	40,044
Potential balance if all above projects approved				33,150	10,225	34,011

5.2 Below is a list of the proposals to this meeting for the 2008/09 capital budget (a summary of each proposal is in the main body of this report with appendix 9 providing more detail).

Project Title	Organisation (proposed to be commissioned)	Proposal from Capital £	Proposed capital spend in 2008/09 by Ward		
			B&H £	C&H £	MP £
'A' frame installation in the ginnel between Southleigh Drive and Southleigh Grove	West Yorkshire Police	1,500	1,500		
Street nameplates	Area Management Team	23,000	23,000		
Holbeck binyard	Area Management Team	3,500	3,500		
Totals		28,000	28,000		
Current remaining balance			33,573	55,448	55,448
Potential balance if all above projects approved			5,573	55,448	55,448

6.0 WELL BEING BUDGET REVENUE PROPOSALS FOR AREA COMMITTEE DETERMINATION

6.1 Name of Project: Middleton Participatory Budgeting

Name of group or organisation: Area Management Team

Total Project Cost: £32,000

Amount proposed from well-being: £10,700

Amount proposed to be spent in 2008/09: £700

Ward(s) covered (well-being sought): Middleton Park

Summary of project: This proposal is for funding to meet part of the costs of a pilot project in Middleton in the use of the 'Participatory Budgeting' approach to contribute to increasing a cohesive community and help inform a longer term approach. The proposed area for the pilot would be the central part of the original 'old' estate (ie approx 1,700 households either side of Middleton Park Avenue bordered by Sissons Road, Throstle Terrace, Thorpe Road (including the Acres).

This project aims to encourage local residents to say what's great about Middleton and come up with ideas for making it even better, particularly safer and improve community relations, sense of belonging and identity and to overcome various challenges in the area. The approach to be used, 'Participatory Budgeting', involves local people in making decisions about how a local budget is spent in their area.

Area Delivery Plan themes and action plan priorities: This project supports the Delivery Plan Stronger Communities theme, particularly the Strategic Outcomes of 'More

inclusive, varied and vibrant neighbourhoods through empowering people to contribute to decision making and delivering local services' and 'Improved community cohesion and integration through meaningful involvement and valuing equality and diversity'

Comment: The remainder of the funding for this pilot project is being sought from Aire Valley Homes and West Yorkshire Police.

Recommend To: take into consideration the project proposal, comment and the funding available in the well-being budget for 2008/09 and anticipated budget for 2009/10.

More detail: Appendix 4.

7.0 WELL BEING PROPOSAL FOR CAPITAL PROJECTS FOR AREA COMMITTEE DETERMINATION

7.1 **Name of Project:** 'A' frame installation on the ginnel between Southleigh Drive & Southleigh Grove

Name of group or organisation: West Yorkshire Police

Total Project Cost: £1,500 (approx. amount; to be confirmed by quotes)

Amount proposed from well-being: £1,500

Amount proposed to be spent in 2008/09: £1,500

Ward(s) covered: Beeston & Holbeck

Summary of project: To install an 'A'frame to stop the problem of nuisance motorbikes using the ginnel between Southleigh Grove and Southleigh Drive. There have been many complaints at the local residents' forum about the illegal use of the ginnel. The constant use of the ginnel by morbikes is causing an annoyance to local residents but is also a potential accident. Other ginnels on the estate have been fitted with barriers and this has stopped the use of nuisance motorbikes in the areas. However, this has meant that more nuisance motorbikes are using this particular ginnel.

Area Delivery Plan themes and action plan priorities: This scheme links to the Thriving Communities theme and supports the strategic outcome of 'Reduced crime and fear of crime through prevention, detection, offender management and changed behaviours.'

Comment: If Members do support this application, the final costs would need to be determined (and agreed with Ward Councillors) and any necessary planning permission (if appropriate) is secured and that any issued raised by Highways are resolved.

Recommend To: take into consideration the project proposal, comment and the funding available in the well-being budget for 2008/09.

More detail: Appendix 5.

7.2 **Name of Project:** Street nameplates

Name of group or organisation: Area Management Team

Total Project Cost: £23,000

Amount proposed from well-being: £23,000

Amount proposed to be spent in 2008/09: £23,000

Ward(s) covered: Beeston & Holbeck

Summary of project: This project is to refurbish and paint approximately 129 cast iron street nameplates in part of the Beeston area. The estimated costs allow for an increase in the unit costs of each street name plate compared with similar projects carried out

earlier in the year in City and Hunslet Ward and allow for additional street nameplates in the area that so far have not been identified.

Area Delivery Plan themes and action plan priorities: This project links to the Environment theme and would contribute to the strategic outcome of 'Cleaner, greener and more attractive city through effective environmental management and changed behaviours'.

Comment: If the is project is agreed, £16,667 amount of funding would come from the Ward's allocation of the Car Parking/conservation areas funding and the balance of up to £6,333 funding from the Ward's capital allocation. City Signs would be responsible for employing a contractor to carry out this work and for determining the final costs.

Recommend To: determine the above proposal taking into consideration the project proposal, comments and the funding available in the well-being budget for 2008/09.

7.3 **Name of Project:** Holbeck binyard

Name of group or organisation: Area Management Team

Total Project Cost: £7,000 (approx)

Amount proposed from well-being: £3,500

Amount proposed to be spent in 2008/09: £3,500

Ward(s) covered: Beeston & Holbeck

Summary of project: This project is to knock down the walls and provide a new concrete floor for a binyard in Holbeck that goes between Receptions Street and Recreation View. This project has been developed as part of the Receptions NIP action plan and is seen as a pilot for a programme of reducing the number of binyards in the area. Knocking down the binyard should improve the appearance of the area and should reduce flytipping of rubbish if the area is opened up to public view. The adjacent houses are in the management of Aire Valley Homes which should make the securing of consent to the works straightforward. The estimated costs allow for the carrying out of the work and for project management costs of producing detailed drawings, arranging quotes, employing a contractor and site visits.

Area Delivery Plan themes and action plan priorities: This project links to the Environment theme and would contribute to the strategic outcome of 'Cleaner, greener and more attractive city through effective environmental management and changed behaviours', in particular the improvement priority of addressing neighbourhood problem sites.

Comment: If the is project is agreed, £3,500 of funding would come from the Ward's capital allocation and the balance from the INM Environmental Contingency Fund. Groundwork Trust would be responsible for carrying out the project management work.

Recommend To: determine the above proposal taking into consideration the project proposal, comments and the funding available in the well-being budget for 2008/09.

8.0 **IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE**

There are no direct implications for the above as a result of this report.

9.0 **LEGAL AND RESOURCE IMPLICATIONS**

8.1 Legal implications as a result of this report will be reflected in any subsequent Funding Agreements and Contracts to Tender that arise from projects funded by the Wellbeing Budget.

- 8.2 Resource implications will be that the remaining balance of the Wellbeing Budget for Revenue will be reduced and remaining balance of the Wellbeing Budget for Capital will be reduced as a result of projects funded.

9.0 CONCLUSIONS

The report provides up to date information on the Area Committee's Well Being Budget.

10.0 RECOMMENDATIONS

- 10.1 Regarding the Area Committee's wellbeing revenue budget:

(a) To note that the current outstanding balance yet to be committed from 2008/09 is **£94,087** as outlined in Section 2.

- 10.2 Regarding the Area Committee's capital wellbeing budget, to note the position outlined in Section 3 i.e. that the outstanding balance is **£112,520.44**.

- 10.3 Regarding the Area Committee's small grants revenue budget:

(a) To note the small grants approved since the last Area Committee meeting (see Section 4).

(b) To **determine** if for the remainder of the current financial year further small grants approved for Beeston & Holbeck Ward can be funded equally from the outstanding balances of the other two Wards.

- 10.4 To **determine** the Well-being budget revenue proposals as listed in Section 2 for an increase in an existing ring fence, in Section 5 and summarised in Section 6.

- 10.5 To **determine** the Well-being budget capital proposals as listed in Section 5 and summarised in Section 7.

Background papers – Area Committee Roles 2008/09 (Area Functions) see report of Executive Board on 16th July 2008.

Inner South Area Committee Well-being budget

Appendix 1

Revenue 2007/08 to 2009/10 - position at November 2008

	2008/09
	£
Allocation	243,000
Carry forward	109,546
Total	352,546
Allocation for each Ward	117,515

Commitments	Projected Project costs	2008/09	£	Beeston and Holbeck Ward	2008/09	£	City and Hunslet Ward	2008/09	£	Middleton Park Ward	2008/09	£	Balance of project costs	2009/10
														(See Note 1)
														£
Provisional Ward allocations														
Ward commitments														
Ring fenced amounts														
Community skips	13,500			4,500			4,500			4,500				
Small grants	27,000			9,000			9,000			9,000				
Communications and community engagement	6,000			2,000			2,000			2,000				

Upgraded photocopier upgrade (estimated costs)	2,483	828	828	828
Neighbourhood Improvement Plans	20,000	5,000	10,000	5,000
Projects				
Youth dance project (DAZL)	2,637	879	879	879
Youth bus year 2: staffing/overheads/vehicle hire August 2007 - July 2008	14,450	4,817	4,817	4,817
Priority neighbourhood worker year 2: September 2007 - August 2008	13,062	4,354	4,354	4,354
Senior Neighbourhood Warden	5,200	1,733	1,733	1,733
I Love South Leeds 2008 (Total amount: £34K)	32,000	10,667	10,667	10,667
Priority neighbourhood worker year 3: September 2008 - August 2009 (Total amount: £32,037)	18,688	6,229	6,229	6,229
Youth Bus year 3: staffing/overheads/vehicle hire July 2008 - June 2009 (Total project cost: £43,098)	28,732	9,577	9,577	9,577
Family Learning Workers	20,000	5,714	14,286	
Friday Night Project	4,000	2,000	2,000	
Belle Isle Elderly Winter Aid - gardening scheme	3,450			3,450
Middleton Elderly Aid - additional gardens	2,470			2,470
KMWA -design and costing	14,688		14,688	
AMT - Community Centres support fund	6,000	1,500	1,500	3,000
AMT - Arson Reduction Project - cleaning bins	2,000	1,000	1,000	1,000

AMT - Operation Champion	1,000	333	667	
Youth Service - Youth activities	6,800		6,800	
South Leeds Free Press	4,500	1,500	1,500	4,500
United Free Church - Malvern Road	4,800	2,400	2,400	
Former Beeston Library	5,000	5,000		5,000
Total projects - commitments	258,460			
Balance	94,087			
Ward commitments		79,031	101,958	77,471
Ward balance		38,484	15,558	40,044
		B&H	C&H	MP

Notes

1. The amounts for 2009/10 are the forward commitments for projects committed in 2008/09. The amounts shown for the individual wards are for 2008/09 only.

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Appendix 2

Ringfenced amounts - position at 22 October 2008

	Beeston and Holbeck £	City and Hunslet £	Middleton Park £	Total £
Small grants				
Budget	9,000	9,000	9,000	27,000
Approved to date	8,371	3,503	2,812	14,685
Balance	629	5,497	6,188	12,315
Skips				
Budget	4,500	4,500	4,500	13,500
Approved to date*	990	1,930	1,025	3,945
Balance	3,510	2,570	3,475	9,555
Communication and consultation				
Budget	2,000	2,000	2,000	6,000
Approved to date	1,248	804	1,242	3,294
Balance	752	1,196	758	2,706
Neighbourhood Improvement Plans				
Budget	5,000	10,000	5,000	20,000
Approved to date				
Balance	5,000	10,000	5,000	20,000

*estimated

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Appendix 3

Inner South Leeds Area Committee: Capital Well Being Budget Position at November 2008

	£
Inner South Summary	
Balance brought forward from 2007/08	57,875.45
Allocation for 2008/09	109,400.00
Budget for 2008/09	<u>167,275.45</u>
Beeston and Holbeck	
Brought forward from 2007/8	30,374.86
2008/09 allocation	36,466.67
Ward allocation	<u>66,841.53</u>
Commitments	
Clarksfield Allotments	1,269.00
LeedselevenFM Community Radio Station	6,000.00
Former Beeston Library	18,000.00
St Lukes MUGA	8,000.00
Total ward commitments	<u>33,269.00</u>
Ward balance	<u>33,572.53</u>
City and Hunslet	
Brought forward from 2007/8 [Note 1]	26,980.91
2008/09 allocation	36,466.67
Ward allocation	<u>63,447.58</u>
Commitments	
LeedselevenFM Community Radio Station	6,000.00
St Lukes MUGA	2,000.00
Total ward commitments	<u>8,000.00</u>
Ward balance	<u>55,447.58</u>
Middleton Park	
Brought forward from 2007/8	519.66
2008/09 allocation	36,466.67
Ward allocation	<u>36,986.33</u>
Commitments	
Groundwork - William Gascoigne	10,486.00
LeedselevenFM Community Radio Station	3,000.00
Total ward commitments	<u>13,486.00</u>
Ward balance	<u>23,500.33</u>
Total Ward balances at 1.9.08	<u>112,520.43</u>
Note 1: Range of costs anticipated for binyards phase 2 -	

highest anticipated cost shown in table. [Once costs are finalised may increase amount brought forward from 2007/08.]

Area Committee Well-being Fund – Project Proposal

Expand sections as required

Project Name: Middleton Participatory Budgeting

Organisation	Area Management Team
Contact Name	Keith Lander
Address	Dewsbury Road One Stop Centre
	190 Dewsbury Road
	LS11 6PF
Telephone Number	0113 395 1307
Email Address	Keith.lander@leeds.gov.uk

Project Summary (including a brief description of what your project is and the main activities and why this project is needed):

To pilot the use of ‘Participatory Budgeting’ approach in order to contribute to increasing a cohesive community and help inform a longer term approach. This project aims to encourage local residents to say what’s great about Middleton and come up with ideas for making it even better, particularly safer and improve community relations, sense of belonging and identity and to overcome various challenges in the area. The approach to be used, ‘Participatory Budgeting’, involves local people in making decisions about how a local budget is spent in their area.

Participatory Budgeting project ideas would be encouraged from a range of sources (primary schools, faith, youth and community groups, pubs, clubs, shops, businesses etc).

The project aims must meet one or more of the following priorities:

1. Letting Middleton know what's great about:
 - a) *The People of Middleton, the People of Leeds* – whatever beliefs, age or background of people – e.g your neighbours, your class at school, customers, bringing different people together, experiencing different lifestyles etc.
 - b) *Middleton - the place you live, play or work in* – e.g your street, your home, your work, your primary school, community centre, place of worship, your favourite activity or a favourite play area or place you like to go to etc.

2. Ideas for enabling *Middleton be a safer place* for people to live, work, play and visit.

Project Delivery - How the project will be delivered (inc how any partners are involved in the project, timescale etc):

Key elements for delivering Participatory Budgeting include:

- establishing a small steering group of key stakeholders.
- running support sessions to a wide range of residents/groups and agencies to explain the Initiative, help local people develop ideas and

establish key priorities.

- encouraging groups/organisations to apply with ideas.
- projects presented locally by applicants to public and voted on, on 'Decision Day'.
- results announced to the community, projects begin and are monitored.
- assistance, guidance and advice given to all applicants through the process.
- publicity to include visits to groups, on street promotion, press coverage and publicity of finally decided projects.

Partners include Aire Valley Homes, West Yorkshire Police, Safer Leeds.

The approximate timescale is 3 to 6 months (starting from Dec 2008) with projects completing in 2009/10.

Please demonstrate how your project links with key priorities/action with Area Delivery Plans:

The project supports the Area Committee's delegated Function for community engagement and supports the Area Delivery Plan Stronger Communities theme, particularly the Strategic Outcomes of 'More inclusive, varied and vibrant neighbourhoods through empowering people to contribute to decision making and delivering local services' and 'Improved community cohesion and integration through meaningful involvement and valuing equality and diversity'.

Outcomes (a summary the main outcome, outputs and benefits the project will achieve):

It is planned that this initiative would contribute to:

- enhancing a positive sense of belonging and community identity for some of the residents and organisations living and working in Middleton.
- a range of local people who feel empowered and entrusted to make decisions about developing positive relations in the community.
- agencies/services developing a greater knowledge and understanding of Middleton including key issues and wants in the area and gaps.
- a positive perception of the support that key agencies (particularly public/statutory bodies) and Elected Members provide to the community.

The pilot would contribute to the following Local Area Agreement National Indicators:

- NI 1 % of people who believe people from different backgrounds get on well together in their local area
- NI 2 % of people who feel that they belong to their neighbourhood
- NI 23 Perceptions that people in the area treat one another with respect and consideration

The pilot would deliver the following outputs

- At least 1,000 households to be informed about the Initiative.
- At least 20 youth/community groups/workplaces involved
- At least 6 to 10 projects funded

Project Cost (an indication of how much the project will cost, how much Well-being funding is sought and the breakdown between capital and revenue):

The total direct costs of the project are £30 K for participatory budgeting projects and £2K for promotion and administration costs.

The Area Committee is requested to provide £700 revenue funding in 2008/09 for promotion and administration costs and £10K for participatory budgeting projects in 2009/10.

Area Valley Homes and West Yorkshire Police will be asked to contribute the same amounts.

Which geographic areas will benefit (ie particular neighbourhoods, wards etc) and which Area Committee this project is relevant to:

The proposed area of Middleton would be the central part of the original 'old' estate (ie approx 1,700 households either side of Middleton Park Ave bordered by Sissons Rd, Throstle Terrace, Thorpe Rd (including Acres).

Other key information not covered by the above:

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Area Committee Well-being Fund – Project Proposal

Project Name:

'A' frame installation on the ginnel between Southleigh Drive & Southleigh Grove

Lead Organisation & contact details:

West Yorkshire Police
Police Sergeant 3682 Damien Miller
Holbeck Neighbourhood Policing Team
Holbeck Police Station
Burton Road
Leeds
LS11 5EF
Tel: 0113 241 4766

Project Delivery - How the project will be delivered (inc how any partners are involved in the project, timescale etc):

We require 1 x 'A' frame installed on the ginnel between Southleigh Drive & Southleigh Grove to stop motorcycles using the footpath causing a nuisance to the residents and potential hazard. The Highways Department are unwilling to fund its installation so funding has to be sought from an alternative source.

Timescale not know at this stage.

Partners involved West Yorkshire Police, The Highways Department & the Area Committee.

Project Summary (including a brief description of the main activities and why this project is needed and its links to key priorities):

We require 1 x 'A' frame installed on the ginnel between Southleigh Grove & Southleigh Drive. This ginnel has been constantly used by nuisance motorbikes as a cut through in the estate. The Police have been contacted on numerous occasions by the residents regarding the ginnel's illegal use and the Highways Department have been asked to install a barrier, but to no avail. The constant use of the ginnel by motorbikes is causing not only an annoyance to local residents but is also a potential accident waiting to happen.

Other ginnel's on the estate have been fitted with 'A' frames and other types of barriers. This has stopped the use of nuisance motorbikes in these areas. However due to there installation this has had the knock on effect of this ginnel being used on a more regular basis.

Outcomes (a summary the main outcome, outputs and benefits the project will achieve):

By the fitting of the 'A' frame it will stop motorbikes using the ginnel as a cut through. The decreased used of illegal motorbikes in this area will improve the quality of life for the residents and their general well being.

Project Cost (an indication of how much the project will cost, how much Well-being funding is sought and the breakdown between capital and revenue):

Cost not known at this stage.

Which geographic areas will benefit (ie particular neighbourhoods, wards etc) and which Area Committee this project is relevant to:

Southleigh Estate, Beeston & Holbeck Ward.

Other key information not covered by the above:

The Police have had regular contact from Tony Stott a local resident who has been campaigning for the installation of a barrier for over 18 months. He has contacted the Highways Department on several occasions to inform them that the ginnel requires the installation of an 'A' frame. However on each occasion he receives a list of excuses. The Police have become involved with this issue because we share Mr Stott's concerns and would like to champion this project.



Originator: Dave Richmond

Tel: 22 43040

Report of The Director of Environment and Neighbourhoods Directorate

Meeting: Inner South Leeds Area Committee

Date: Tuesday 11th November 2008

Subject: Area Manager's Update Report

<p>Electoral Wards Affected:</p> <p>Beeston & Holbeck City & Hunslet Middleton Park</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

EXECUTIVE SUMMARY

This report identifies a range of activity which has been undertaken in recent months by the Area Management Team and/or in conjunction with others.

1.0 PURPOSE OF THIS REPORT

1.1 This report provides an update from the Area Manager on the work of the Area Management Team since the last Area Committee met.

2.0 CLEANER NEIGHBOURHOODS

2.1 Clean ups

2.1.1 Environmental Services' (formerly Streetscene Services) Environmental Pride Team and the Estate Caretakers from Aire Valley Homes Leeds and staff from Parks And Countryside have carried out an intensive clean up in parts of Cottingley.

2.1.2 In addition to the above, Neighbourhood Wardens have carried out environmental projects. There was a clean up at Woodhouse Hill Grove in Hunslet. Two Wardens helped with a Saturday morning clean up around the Holy Trinity building in Beeston Hill. An intensive clean up is planned for Cottingley on 21st/22nd October.

2.1.3 The Area Management Team has sent through a total of 165 referrals to the Environmental Pride Team for rubbish/litter clearing between 30th August and 15th October.

2.1.4 An outline programme of intensive clean ups for 2009 has been agreed by the Inner South Environmental Co-ordination Group and is shown below. The first four locations for the clean ups are the NIP areas. Members are asked to note the programme and are invited to suggest other hotspot areas for the intensive clean up programme for the remainder of 2009.

Month	Ward	Location
January	City & Hunslet	Garnets NIP (Trentham St., Oakleys, Garnets, Colwiyns, Woodviews) [targeted area for clean up to be agreed]
February	Beeston & Holbeck	Cardinals NIP (Waincliffes, Cardinals, Thirlmere Gardens, Redhalls) [targeted area for clean up to be agreed]
March	Middleton Park	West Granges NIP (includes Winroses, Whitebeams, West Granges, Clearings, Blakeney) [targeted area for clean up to be agreed]
April	City & Hunslet	Northcotes & Sunbeams NIP (includes Northcotes, Bismarcks, Disraelis, Coupland Street, Flaxtons, Greenmount St, Fulham Street, Sunbeams) [targeted area for clean up to be agreed]
May	Beeston & Holbeck	To be agreed
June	Middleton Park	To be agreed
July	City & Hunslet	To be agreed
August	Beeston & Holbeck	To be agreed
September	Middleton Park	To be agreed
October	Beeston & Holbeck	To be agreed
November	City & Hunslet	To be agreed
December	No intensive clean up	

3.0 INVOLVING COMMUNITIES

3.1 Priority Neighbourhood Development Worker

3.1.1 Following on from the last Area Committee meeting, an update report has been produced by the Priority Neighbourhood Development Worker. The section below briefly summarises outcomes of this work in priority neighbourhoods in September and October:-

Middleton

- Supported Middleton Community Group
- Middleton in Bloom arranged prize giving for Garden Competition 50 people attended
- Supported work with NACRO on small environmental projects such as bulb planting and replanting the planters at Middleton Circus.

Belle Isle

- Supported the ongoing development of Aberfields and Newhalls Community Group
- Supported the first meeting held to develop West Granges and Winroses Community Group

Manor Farms

- First Bus agreed to restart bus service through part of the estate
- Supported Manor Farms Community Group

Recreations

- Supported Voice of Holbeck – Leeds United Chief Executive attended meeting in October.

Cottingley

- Supported Tenants and Residents Association Cottingley Hall – Hilary Benn and Leeds United Chief Executive attended meetings in September.
- Supported Cottingley in Bloom

Other

- Supported CAD Beeston Community Group meetings
- Supported Holbeck in Bloom

3.2 Community Centres

3.2.1 Proposals are being drawn up with Middleton Park Football Club with regards to them taking on a lease for Cranmore & Raylands Community Centre. They intend to use the building as a clubhouse facility for the football teams that use the pitches at Clapgate Primary School, which is located next to the community centre. The facility is currently managed by Cranmore & Raylands Community Association who have decided to relinquish the existing lease on the building from 31st December 2008.

3.2.2 Consultation with users of Holbeck Youth Club and Old Cockburn Centre is now complete. Information was sent to user groups around proposals from The Cupboard Project and Joseph Priestley College about taking over the management of these two facilities. Feedback has been positive from the users and a report has been submitted to Asset Management Group in order for formal lease negotiations to commence.

4.0 MORE FOR YOUNG PEOPLE

4.1 The Youth Bus

- 4.1.1 The latest update report received (and sent to councillors) covers September 2008, the points below outline the main facts and figures:
- 300 young people access the Youth Bus in September – 94 of these were new users and the remaining 206 were young people who had accessed the service previously.
 - In the Middleton Park Ward, 119 young people aged 8 – 19 years were worked with in the neighbourhoods of Manor Farms, Belle Isle and Sissons/Throstles area.
 - 101 young people accessed the Youth Bus in the City and Hunslet Ward when it visited Hunslet Moor, the Arthingtons and Balmorals.
 - In Beeston and Holbeck Ward, 80 young people aged 8 -19 years accessed the Youth Bus when it visited the Cottingley, Parkwoods and Holbeck neighbourhoods.
 - As usual activities provided from the bus included: football, cricket, rugby, basketball, rounders, dodge ball; there were also squash and snacks, music, DVDs, art and jewellery making. In addition Connexions information and information about services were provided.
 - St. Lukes Cares delivered activities from the Youth Bus in partnership with Crossroads Youth Project, Church of the Nazarene, Urban Bar, South Leeds Sports Centre, Frontline Project and Groundwork.

5.0 REGENERATING AREAS

5.1 Beeston Hill and Holbeck PFI Scheme

5.1.1 The Area Committee received information on the three consortia invited to submit Detailed Solutions for the works at the last meeting. The timetable for undertaking the procurement process for a contractor for the works is as follows:

June – Oct 08	Three consortia invited to submit Detailed Solutions for the works in response to the Council' bid requirements.
Jan 09	Two contractors will be selected to go through to a Refinement of Solutions phase.
Sept 09	One of the consortia will be selected as Preferred Bidder followed by completion of financial arrangements and awarding of contract.
From early 2010	Contract start.

5.1.2 Applications for the housing development on the PFI sites will be presented to Plans Panel on 25th September 2008 (interim presentation) followed by a determination at the 23rd October Plans Panel.

5.2 Middleton

5.2.1 The Middleton Regeneration Board hasn't met since the last Area Committee meeting however work continues on the current key priorities regarding the physical regeneration of Middleton (including affordable housing) as well as plans for environmental improvements.

5.2.2 In addition a sub-group on Enterprise, Economy and Employment is currently working up a sub-strategy on this theme. Following the submission an expression of interest for ERDF funds for the development of the Middleton Enterprise Centre, Yorkshire Forward has asked for LEGI/LCC to develop an outline bid. Area Management has supported (formerly 'South Leeds') Health For All in working up this outline bid.

5.2.3 At the time of writing interviews had taken place to fill the position of Middleton Neighbourhood Manager. It is anticipated that by the time of the Area Committee meeting, the successful candidate will have been in place.

5.3 Intensive Neighbourhood Management (INM)

5.3.1 The Steering Group met on 23rd September 2008. They agreed to allocate the Cleaner Safer Green capital underspend from 2007/08 to Groundwork Leeds to run a 'Recycling the Year' festival. The project aims to increase recycling rates and green living in Beeston Hill. If the approach proves successful, Groundwork would consider running the project in other parts of the area, subject to securing funding. Environmental Services will work closely with Groundwork to deliver the project.

5.3.2 The Group also discussed the service response to the residents' perception survey that was funded by INM at the beginning of the year, to measure the impact of INM funded interventions across the area. The perception survey identified a number of very positive improvements in people's perceptions, particularly around crime and the fear of crime. There were still issues that people felt had not improved, or still needed further improvement over the coming years. The survey will prove useful to services to help direct provision in the INM areas.

5.3.3 2009/10 is the last year of INM funding. Citywide there is a 38% reduction in the amount of funding the city will receive and as a result, each INM area will receive a reduced allocation. The Steering Group considered a report with proposals for how the reduced amount could be allocated next year. The Group requested further work

be done on the figures. A final report will be presented to the Steering Group in December, for the Area Committee to approve at their meeting on 17th December.

5.4 Beeston Hill and Holbeck Regeneration

5.4.1 The Beeston Hill and Holbeck Regeneration Partnership Board met on 5th September 2008 and received an update on the progress of the Housing PFI and current plans for affordable housing on selected development sites.

5.4.2 The Regional Housing Board programme is progressing. A consultation event was held in Brickfield Park regarding the Beverleys area and how the design layout could potentially look. Remaining properties are being re-evaluated given the current economic climate and the fact they were first evaluated some three to four months ago. The Beeston Hill Group Repair Phase 4 is nearing practical completion, with the total scheme cost in the region of £2.3m. The Phase 5 scheme has now received Executive Board approval and work is expected to start on site in October 2008. Scheme costs for this phase will be approximately £1.5m.

5.4.3 The Board received the Beeston Hill & Holbeck Regeneration Partnership Draft Annual Review for 2007-2008. The final version will be available in November 2008.

6.0 SAFER NEIGHBOURHOODS

6.1 Neighbourhood Wardens

6.1.1 Neighbourhood Wardens were involved in the Beeston Hill Champion (see details in section below). "Waste in garden" letters have been issued to 43 properties predominantly in Beeston Hill. Out of these, 25 are still being dealt with, 12 have been cleared by the resident and 6 have been passed onto the Environmental Action Team for enforcement action to be taken.

6.1.2 The Wardens are due to carry out high visibility evening patrols on 3rd November to tackle issues of ASB prior to Mischief Night and Bonfire Night. This is being organised by the Neighbourhood Safety Liaison Officer in partnership with West Yorkshire Police, Anti Social Behaviour Unit and youth service providers.

6.1.3 The team continues to carry out its day to day role of providing visible foot patrols, reassurance visits to elderly persons complexes, reporting environmental issues and joint working with other agencies. Due to the retirement of one member of staff and long term sickness absence of two others, the team is reduced to 3.6 members including the Senior Warden. As there are ongoing discussions about the future of the Neighbourhood Wardens Service, these vacancies are not being filled at this time.

6.2 Operation Champion

6.2.1 Operation Champion took place in Beeston Hill on 9th to 11th September 2008. Partner agencies involved include Neighbourhood Wardens, Environmental Pride Teams, Aire Valley Homes, Anti Social Behaviour Team, West Yorkshire Police, West Yorkshire Fire Service, Leeds Federated Housing, CASAC, Groundwork UK, PCT Stop Smoking Service, HM Revenue and Customs and Safer Leeds. Key achievements were:

Tackling environmental issues

- The bin yards work has continued with a further 49 bin yards cleared of rubbish and dumping. These were in the Holbeck area as all yards in Beeston Hill have now been cleared.
- A door to door survey was carried out in order to give residents information about their responsibility in relation to the bin yard and to promote the bulky waste collection service.
- The Probation unpaid work team were also involved in cutting back overgrown vegetation and shrubs.

Tackling crime and community safety

- A problem with lead flashing being stolen from properties around the Waverley Garth area was identified. Using funding from Safer Leeds, anti climb paint was painted onto 110 properties in the area. This paint means that the lead cannot be sold as it is difficult to remove the paint from the lead. It can also deter people from climbing onto the roof and therefore reduces the risk of other crimes occurring.
- Officers carried out a door to door survey and delivered letters in the Waverleys, Bismarks and Disraeli's in order to gather intelligence about ASB and crime in the area.
- Smoke alarms and the Warmer Living Project were promoted to residents.
- All staff were involved in identifying vehicles with property left on display so that follow up letters advising them of the risk of theft from motor vehicle could be issued.
- The Operation Champion Newsletter was given to all properties in the area.

Below is a table outlines the dates of the 2008 Operation Champion and where they have taken place and where they have been planned to take place:-

Month	Dates of Operation Champion	Area
January	15-17 January	Middleton
February	27-28 February	Rothwell
March	10-12 March	Beeston Hill
April	15-17 April	Holbeck
May	7-9 May	Hunslet
June	11-13 June	Beeston Hill
July	16-18 July	Belle Isle
August	6-8 August	Far Beeston
September	9-11 September	Beeston Hill
October	8-10 October	Outer
November	3-5 November	Beeston Hill
December	No Operation this month	

8.0 Implications for Council Policy and Governance

8.1 No specific issues are identified.

9.0 Legal and Resource Implications

8.1 No specific issues are identified

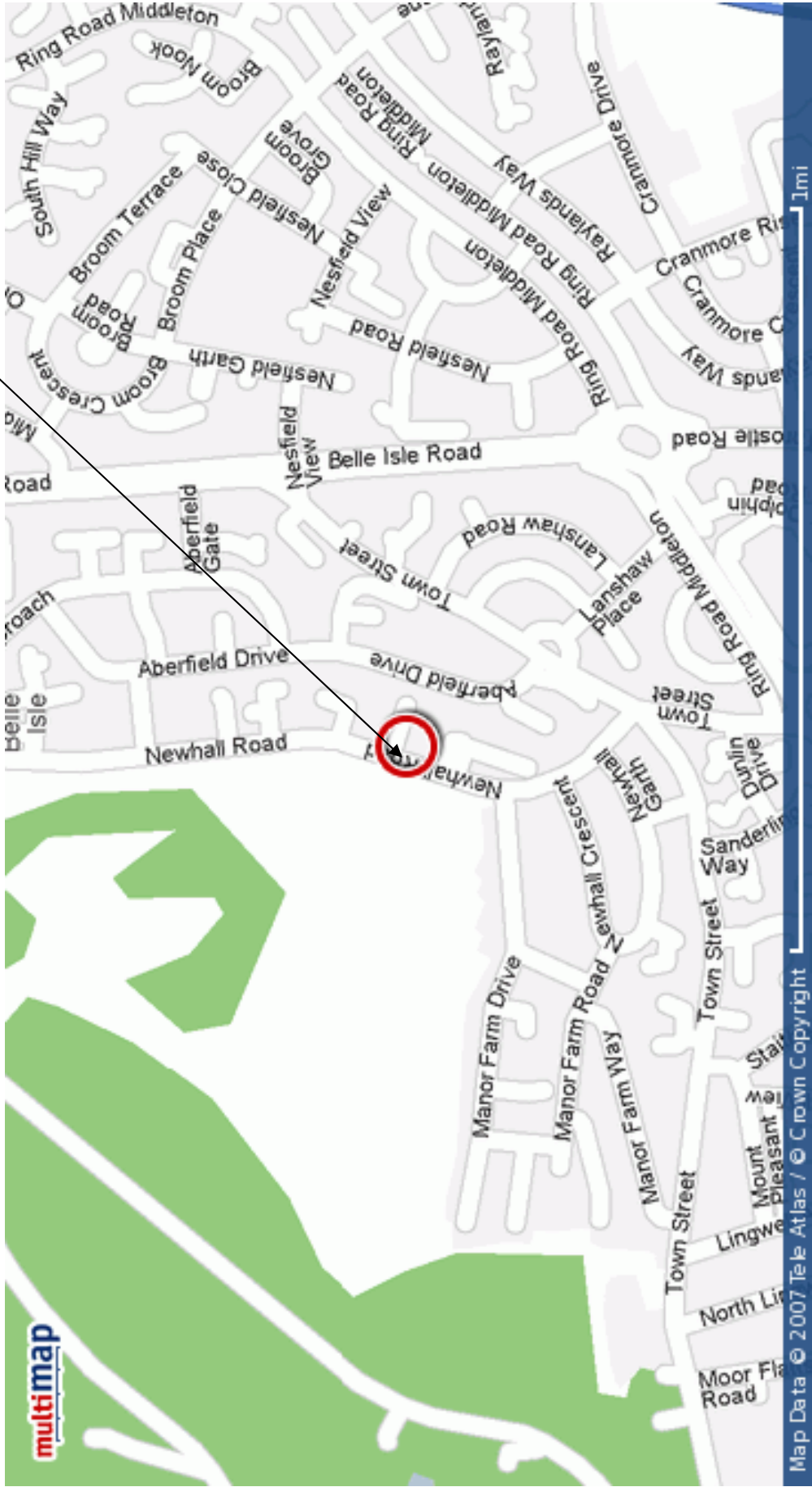
9.0 Recommendations

- 9.1 The Committee is asked:
- a) To note the contents of this report

Background papers
None

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Manorfield Hall, Newhall Road, Leeds, LS10 7DD



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